

Chinook Pass Cabin Owners' Association Board Meeting September 23, 2016—Gold Creek Station—6:30 p.m.

Present: Ralph Berthon, Carl Buchholz, Gary Jackson, Jim Lundeen, Scott Miller, Suzan Nettleship & Maureen Bell

Absent: Kathi Lindberg (south for the winter) & Winona Rombough (surgery recovery)

Guests: Karen Jackson, Susan Buchholz, Michael Bell, & Wayne Bell

6:30—Members ordered desserts.

7:00—Maureen called the meeting to order. A thank you note from Paul Hammond's was received and read.

Inform New Members: To update new members, copies of the By-Laws and minutes from 2015 & 2016 board and general membership meetings were given to new board members. Questions were asked by new members: Do we have a mission statement? (Yes, we do.) Why are we meeting as an association? (As users of the forest, it provides us a voice regarding forest issues. We are stakeholders in the forest and need to be unified on issues. #'s count!) Do we need to incorporate? There are 3 yearly Board Meeting with additional meetings called if necessary, 2 General Membership Meetings—June and September and other communication is done via emails. The president asked members to respond to emails so she is aware you received these. A By-Laws and Incorporation discussion was held and will be reported later.

Budget Report: Jim Lundeen shared the membership & financial report. We have 95 full members (a few may pay at our general meeting on Saturday) and 18 Associate Members for a total of 113 members. Our checking balance is: General Fund--\$6,757.44 and Cabin Defense Fund is \$4,315.00 for a total of \$10,757.44. Jim has yet to pay for the Washington State Forest Homeowners' Association dues. There will be expenses for our Fall Membership Meeting—church donation, door prizes & beverages. Jim Lundeen will make arrangements to have more than 1 signature on our checking account. If something happens to the treasurer, we need to have access to this account. The board approved to have 3 signatures (Treasurer, President, last one yet to be determined.) Proposed Budget. See attachment.

Fall Meeting: The church will be opened at 10:30 for meeting preparations. Sometimes tables are arranged and ready to use, other times we need to set up the room. Al and Peggy Driesen, church members, will be there to assist. Maureen has a meeting agenda PowerPoint to use during the meeting. Door Prizes include a donated \$160.00 mid-week Bed & Breakfast certificate from Whistlin' Jacks, association purchased \$25.00 Gold Creek Station certificate, flower table decorations and 15 scratch cards. The two traveling door prizes—books have not been returned to date.

President's Position: Maureen asked for someone to take over President's duties. She will continue as secretary. No one stepped forward.

Incorporating vs 501.c3: After discussing these two options, a motion was made by Jim Lundeen and seconded by Suzan Nettleship to Incorporate. Motion passed. Our present By-Laws were discussed. New members had several questions. A committee of Ralph Berthon, Suzan Nettleship, Scott Miller, and Jim Lundeen was formed to review our By-Laws and make recommendations for changes to the board. This committee will also write Articles of Incorporation for our association.

Website & Webmaster Discussion: Our webpage is a vehicle to communicate association information with members. Maureen Bell contacted Danielle Surkatty from Yakindo Web Design in Yakima regarding the updating of our webpage and being Webmaster. A discussion was held whether to create a new webpage or

just update our sight. A motion was made by Jim Lundeen and seconded by Suzan Nettleship to contract Ms. Surkatty to update our website—cost not to exceed \$600.00 to include features deemed necessary with board input. Motion passed. Maureen will ask Danielle if she will complete all postings and updates throughout the year. The charge for this service is \$58.50 per hour plus tax. Maureen will also check with Danielle to see if one of our members can do update postings after the upgrading has been completed. Two members will have access to send emails via the website to those members who have emails. Maureen will send updated information to Danielle once an agreement has been made. Board members were asked to go online and make suggestions what needs to be changed and prepare a copy of the changes. Dave Leinweber has agreed to work with Danielle during this process. She will be out of town for 3 weeks in October so these updates may not be completed right away.

2017 Meeting Schedules: A board meeting will be scheduled in late March or April, (location to be determined) and before each membership meeting. Membership Meetings/Potlucks are scheduled for June 24, 2017 and September 23, 2017 depending upon church availability.

Items from Members: Winona Rombough sent information that the Sawmill Flats Gazebo repairs are scheduled for spring 2017. We will make shakes and a contractor would do the structural repairs. Maureen and Wayne Bell have volunteered to schedule the Mathers' Memorial Clean-up for June and will make arrangements with the Forest Service.

Suzan Nettleship reported that she has communicated with the Fire District regarding fire protection in tract areas. Tracts who are not covered by the local fire district can contract for fire protection with the Nile Valley Fire District. Six tracts are covered but tracts upstream from the Boulder Cave Bridge do not have fire protection with Nile Valley Fire District. The fire chief has resigned and Rick Woodall is acting chief until a new chief is named. Suzan has information for tracts who wish to join the Nile Valley Fire District.

Board election terms are: 2015-2017: Maureen Bell, Carl Buchholz, Gary Jackson, Kathi Lindberg, and Suzan Nettleship. 2016-2018: Jim Lundeen, Ralph Berthon, Scott Miller, and Winona Rombough.

Adjournment: Ralph Berthon, so moved with a 2nd from Suzan Nettleship to adjourn the meeting at 8:30 p.m.

Respectfully submitted

Maureen Bell

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